

# AGENDA



- Committee - **SPALDING TOWN FORUM**
- Date & Time - Wednesday, 22 January 2025 at 6.30 pm
- Venue - Council Chamber, Council Offices, Priory Road, Spalding

## **Membership of the Spalding Town Forum:**

Councillors: G P Scalese, D Ashby, S Chauhan, R A Gibson (Chairman), M Hasan, J Le Sage, M Le Sage, I Sheard, A Spencer, G J Taylor, J Whitbourn (Vice-Chairman) and E J Sneath (Advisory Member)

**No substitutions permitted. Revised quorum 3.**

**TERMS OF REFERENCE:** (No executive powers)

1. To review the operation of, and expenditure on, the Spalding Special Expenses Account and to make recommendations on the Council's contributions to the Spalding Special Expenses Account.
2. To encourage and broaden consultation and participation in the Council's work on behalf of the Council.

Persons attending the meeting are requested to turn off mobile telephones

Democratic Services  
Council Offices, Priory Road  
Spalding, Lincs PE11 2XE

Date: 14 January 2025

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Please ask for Democratic Services: Telephone 01775 764838  
e-mail: demservices@sholland.gov.uk

## AGENDA

1. Apologies for absence.
  2. Terms of Reference for the Spalding Town Forum
  3. Minutes - (Pages 5  
To sign as a correct record the minutes of the meeting held on 3 - 14)  
December 2024 (copy enclosed).
  4. Declaration of Interests. -  
Where a Councillor has a Disclosable Pecuniary Interest the Councillor must declare the interest to the meeting and leave the room without participating in any discussion or making a statement on the item, except where a Councillor is permitted to remain as a result of a grant of dispensation.
  5. Actions - (Pages  
To view actions arising from the meeting held on the 3 December 15 - 16)  
2024.
  6. Spalding Special Expenses and Quarter 2 Forecast 2024-25 - (Pages  
To consider the Spalding Special Expenses Quarter 2 forecast outturn 17 - 22)  
report for 2024-25 (report of the deputy Chief Executive (Corporate Development) (S151) enclosed).
  7. Draft Budget 2025/26 - (To  
To consider the draft Spalding Special Expenses budget for 2025/26 Follow)  
(Report of Deputy Chief Executive – Corporate Development (S151))
  8. Spalding CCTV - (Pages  
To provide the forum with an update on CCTV usage within the 23 - 36)  
Spalding area (report of the Community Safety and Enforcement Manager enclosed)
- The Portfolio Holder – Public Protection will be in attendance for this item.
9. River Welland Update -  
Councillor James Le Sage to provide a progress update on the potential to open up the River Welland.
  10. Future agenda items -  
The Chairman to consider suggestions for future agenda items for the meeting of the Spalding Town Forum.
  11. Any other items which the Chairman decides are urgent. –

NOTE: No other business is permitted unless by reason of special circumstances, which shall be specified in the minutes, the Chairman is of the opinion that the item(s) should be considered as a matter of urgency.

12. Date and Time of Next Meeting -

The next meeting of the Spalding Town Forum is scheduled to take place on 18 March 2025 in the Council Chamber commencing at 6.30p.m.

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Minutes of a meeting of the **SPALDING TOWN FORUM** held in the Council Chamber, Council Offices, Priory Road, Spalding, on Tuesday, 3 December 2024 at 6.30 pm.

## PRESENT

R A Gibson (Chairman)

G P Scalese  
D Ashby  
J Le Sage

I Sheard  
A Spencer  
G J Taylor

J Whitbourn (Vice-Chairman)

Apologies for absence were received from or on behalf of Councillors S Chauhan, M Hasan and M Le Sage, together with Pastor Kevin Taylor (Churches Together in Spalding and District)

In Attendance: J Bland (Civic Society), D Jones (Pedals), Councillor E J Sneath and Pastor C Sandhu (Lighthouse Church),

### 67. **DECLARATION OF INTERESTS.**

There were none

### 68. **MINUTES**

Consideration was given to the minutes of the meeting held on 8 October 2024.

Agreed:

That the minutes be signed as a correct record.

### 69. **ACTIONS**

The Chairman discussed the actions raised from the previous Spalding Town Forum meeting on the 8 October 2024, the following points were considered;

#### **A8. CCTV and Data update –**

- The Portfolio Holder for Public Protection had been invited to provide a verbal update and answer any questions.

#### **A10. Volunteer tidy up in the Crescent –**

- The Chairman thanked the members who donated their

Action By

time to clear rubbish and weeds in the Crescent.

**A11. Democratic Services to contact Spalding Grammar School** - to confirm genre and names of films that teenagers would like to see at the South Holland Centre.

- The Chairman would provide further details to Democratic Services when a date could be agreed.

**A12. Assistant Director – Strategic Growth – to provide contact details to the schools regarding volunteering information for their Duke of Edinburgh Award.**

- All details had been forwarded on to the Schools that requested the information.

**A13. Portfolio Holder - Community Development** - to investigate the possibility of recycling/repairing the old Christmas lights.

- The Portfolio Holder - Community Development, would provide an update at a Future Spalding Town Forum meeting.

**A9. To provide a St Georges Celebration Event in Spalding Town Centre.**

- The Vice-Chairman of the Spalding Town Forum would provide details of the planned event at the following Forum meeting.

## **70. CCTV AND DATA UPDATE**

The Chairman introduced the Portfolio Holder - Public Protection to provide a CCTV and Data update.

The Portfolio Holder - Public Protection informed the Forum that within Spalding there were currently 82 cameras, inclusive of static and rotating cameras.

The Portfolio Holder - Public Protection was asked;

- Had additional staff been employed at the Boston CCTV monitoring hub since November 2023, and if so, how many?
  - The Portfolio Holder responded that the Boston CCTV monitoring hub were currently fully staffed with an adequate number of full time/part-time and flexible staff, along with some volunteers.
- What was the time frame for repairing/servicing a non-

functioning CCTV camera?

- The Portfolio Holder responded that when a camera required an engineer to attend, this could take up to one week, although with advanced technology a portion of repairs to CCTV cameras could be conducted remotely, therefore the issue would be resolved within a matter of an hour.
- Could the Portfolio Holder provide a breakdown for each locality, detailing the number of occurrences that had been reviewed and attended by the Police?
  - The Portfolio Holder responded that a statutory CCTV report was available detailing the number of instances per CCTV camera. The report was presented to the Performance Monitoring Panel Committee in July. A copy of the report was accessible on the South Holland District Council website.
- Had the CCTV monitoring procedures and processes been reviewed recently, and if so, when?
  - The CCTV monitoring procedures were reviewed and updated apace with any major amendments in legislation or changes in equipment, any modifications would be incorporated into our CCTV policy.
- What was the overhead cost of monitoring the CCTV in South Holland?
  - South Holland District Council contributed £30,000 for the 2024/25 financial year.
  - Officers were currently setting the budget for 2025/26.
- Following the recent tragic deaths in our community, what guarantees could the Portfolio Holder offer to support frightened residents?
  - The Portfolio Holder - Public Protection stated that the Police had arrested and charged an individual, this had been an isolated incident. The Portfolio Holder along with the Police urged all residents to report any occurrences witnessed immediately.
- Were the images from the South Holland CCTV cameras of high definition and resolution.
  - The Portfolio Holder - Community Development, explained that the issue was not with the quality of the captured footage, but that many criminals do

their utmost to become unrecognisable by using face coverings, making it impossible to identify the perpetrators. The CCTV cameras had been recently replaced. It was stated that the monitoring of the cameras may require improvement.

It was noted that it would be inducive to arrange a visit to the Boston CCTV monitoring hub for 2025, where the skilled operatives would be available to answer any further relevant questions.

The Chairman enquired if a written report could be provided for future Spalding Town Forum meetings, to include all available statistics and figures.

The Chairman thanked the Portfolio Holder – Public Protection, for providing a verbal update.

#### **71. RIVER WELLAND UPDATE**

The Chairman introduced Councillor James Le Sage to provide an update on the potential of opening up the River Welland.

Councillor James Le Sage informed the Forum that a meeting had been scheduled with Anglian Water to discuss what options were available to improve access to the River Welland.

- Current access points were in Crowland or the Spalding Yacht Club. membership at the Yacht Club was required to access the water from their ramp.
- Working alongside the Chairman of the Spalding Yacht Club and the proprietor of Spalding Water Taxi's, a 'Celebrate the River Welland' fun day had been organised for 8 June 2025.
- The celebration event would link in with the Spalding Yacht Clubs open day, the Spalding Yacht Club would provide canoes and self-propelled watercraft for participants to use, along with life jackets.
- The event would include a flotilla of watercraft entering the River Welland at the Spalding Yacht Club's access point, continuing down to the Moorings Public House, where participants could stop for refreshments or simply turn around and head back.
- A safety boat would be provided by the Spalding Sub Aqua Club branch, to eliminate watercraft getting into issues.
- The Spalding Yacht club had offered to provide some afternoon/ evening hospitality.

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The event would highlight the opportunities the River Welland could offer. A further update would be provided at a future Forum meeting.

The Chairman thanked Councillor James Le Sage for the update.

**72. SPALDING TOWN FORUM CHRISTMAS EVENTS**

The Chairman requested if Councillor Sheard would provide an update on the forthcoming Christmas events in Spalding Town Centre.

Councillor Sheard delivered an updated itinerary on the forthcoming events.

- **Christmas Crescent Shopping event;**
  - Friday 6 December 2024 from 5 – 7pm
  - A variety of bespoke stalls selling unique Christmas themed gifts.
  - An assortment of food stands.
  - Interactive fun for Children, including a Santa's Grotto and appearances from the Grinch.
  - Musical entertainment delivered by Spalding Community Choir, Holbeach Brass Band, and singer Jayden Ravenhill.
  - The event would include all shop traders in the Crescent.
  - Road closures would be in place for the duration of the event.

Councillor Sheard would welcome any assistance from the Spalding Town Forum members with the 'set up' and 'pack up'. It was hoped that the resident would support the Crescent businesses and shop locally.

- **Chairman's Santa Fun Run;**
  - Sunday 8 December at 9.30am – Castle Sports Complex – swimming pool entrance.
  - 4.5k fun run/walk, open to all families and more serious competitors.
  - Medals, mince pies and hot drinks for all who compete.
  - Donations would be divided between the Chairman's two charities – Mencap and Blood cancer UK.
- **Ayscoughfreeze event;**
  - Saturday 21 December 2024 between 4-7pm at Ayscoughfee Gardens.

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- Enjoy a mix of traditional themed songs, carols, and modern music, all performed in the idyllic gardens at Ayscoughfee.

It was noted that the Communities Christmas Light switch on event, was a huge success and well supported.

The Chairman thanked Councillor Sheard for delivering the update.

**73. SPALDING IN BLOOM**

The Chairman introduced the Vice-Chairman, Councillor Whitbourn to provide an update on Spalding In Bloom.

- The Vice-Chairman informed the Forum that many business along with residents had enquired if hanging baskets would be decorating our town centre in 2025.

The Spalding Town Forum Chairman added;

- Accompanied by members, the Chairman had assisted to plant and erect numerous hanging baskets, encouraging local businesses to improve the visual aspect of the Town Centre.
- The responsibility subsequently lay with the individual businesses to water the baskets, enabling them to blossom throughout the season.
- Although initially the baskets were blooming, some were neglected through lack of watering.
- The hanging baskets could also be very high up, often requiring a step ladder to enable watering.
- The feedback was that the businesses wanted to display hanging baskets but could not afford the time and the monetary value to keep them maintained and watered.

The Chairman expanded that;

- He had informed local businesses, with the proposition regarding the 2024 hanging baskets, in previous years funds had been secured for the planting and watering of the baskets.
- South Holland District Council funded and maintained 100 hanging flower baskets each year.
- The additional 100 baskets were earmarked for individual businesses as part of Spalding in Bloom – which were not budgeted for by South Holland District Council.

It was recommended to discuss with other areas who displayed hanging baskets in their towns/villages and enquire how they were funded and maintained.

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- The Portfolio Holder – Community Development, highlighted that entering the East Midlands in Bloom competition could incentivise businesses/organisations to work together, along with the Business Improvement District who could provide future funding.
- It was suggested if the hanging baskets could be planted with arrangements that did not require much watering. Would this be easier for local business to manage?
  - All ideas and funding opportunities available could be explored.

The Forum was in agreement that all planted areas within the town centre required ongoing maintenance, to attract residents to visit and shop in Spalding.

**Decision:**

1. That The Vice-Chairman approach the Spalding Town Board to enquire if funds could be made available to help with the costs of watering and maintaining the hanging baskets.
2. That The Vice-Chairman ask the Cabinet if any future funding avenues towards the flowering baskets were available.

**74. SOUTH HOLLAND CENTRE - STUDENT FILM SCREENING**

The Chairman introduced the Spalding Town Forum's idea to organise a film screening event for teenagers at the South Holland Centre.

Previously, when the students from the Spalding Grammar School attended a Spalding Town Forum meeting, they voiced that collectively they would wish to see films screened at the South Holland Centre, that appealed to a teenage audience, to be shown at opportune times.

- The Chairman had proposed that the Spalding Town Forum could arrange a film screening event specifically for students/teenagers, with a potential date for January 2025.

Since that time, the Chairman following a discussion with the Manager of the South Holland Centre and had been informed that due to the film projector requiring new parts, which had been ordered, an alternative date would be proffered.

- The Chairman would liaise with the Manger of the South

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Holland Centre to compile a selection of films that would then be conveyed to the students, enabling the students to select their 'students pick'.

- The Chairman put forward that the Spalding Town Forum underwrite the afternoon film event for the students, to include sponsoring the ticket price and providing appropriate entertainment alongside the chosen film screening.
- The Spalding Town Forum would support the students in promoting the event within their schools and on social media.
- The Chairman offered to approach food outlet establishments to request if they would offer a discount to the students to coincide with the screening event.
- The Chairman reiterated, that although he could not provide a definitive date at present, this would be shortly forthcoming.

To fund the Spalding Town Forum film event for the students, the Chairman would wish to draw down on the Spalding Special Reserves, the budget for the student film event would not exceed £2000.

The Chairman enquired if the Spalding Town Forum members would all be in agreement to submit a written report to the next Cabinet meeting to formally request the funds.

The Chairman asked for any questions or comments regarding the event and use of the Spalding Special Reserves budget.

- The Forum concurred that this was a great idea, and it would encourage teenagers to visit the town centre. It was noted that present daytime film screenings often appealed to younger children rather than teenage audience.
- If successful, the event could be replicated at other times throughout the year.

**Decision:**

1. That The Chairman request funds, not exceeding £2000 from the Cabinet to sponsor a Student Film Screening Event.

**75. ANY OTHER BUSINESS**

The Chairman announced that he had not been presented with any other business to discuss.

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A question was raised on the Traffic Restriction Order.

Could the current situation be clarified? Had the report been finalised?

- The Chairman responded that the TRO was currently sitting with Lincolnshire County Council and should be finalised by Spring 2025.

The Chairman wished everyone a merry Christmas.

**76. DATE AND TIME OF NEXT MEETING**

The date for the next meeting was set for 22 January 2025.

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**SPALDING TOWN FORUM  
ACTION LOG**

Action No. & Meeting Date	Assigned To	Action Description	Update due by	Status Completed ✓ In Progress * Not started x
13.	Portfolio Holder – Community Development	To investigate the possibility of recycling/repairing the old Christmas tree lights. <i>The Portfolio Holder – Community Development responded that after investigation the contractor stated that the lights were old and at the end of their life.</i>	To a future meeting of the Spalding Town Forum	✓
14.	Vice-Chairman – Spalding Town Forum	The Vice-Chairman to make enquiries regarding the possibility for funding avenues for the Spalding Town Centre hanging baskets	Meeting of the Spalding Town Forum – Jan 2025	x
16.	Portfolio Holder - Public Protection	The Portfolio Holder – Public Protection to provide a written CCTV and Data report to include statistics and figures.	Meeting of the Spalding Town Forum – Jan 2025	✓

**ONGOING POTENTIAL ACTIONS FROM PREVIOUS MEETINGS**

Action No. & Meeting Date	Assigned To	Action Description	Update due by	Status Completed ✓ In Progress * Not started x
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**Report To:** Spalding Town Forum

**Date:** 22 January 2025

**Subject:** Spalding Special Expenses and Quarter 2 Forecast 2024-25

**Purpose:** To consider the Spalding Special Expenses Quarter 2 forecast outturn for 2024-25

**Key Decision:** N/A

**Portfolio Holder:** Councillor Redgate – Portfolio Holder for Finance

**Report Of:** Christine Marshall – Deputy Chief Executive Corporate s151

**Report Author:** Carl Holland, Head of Finance, PSPS

**Ward(s) Affected:** Spalding Town Forum

**Exempt Report:** No

## Summary

This report is presented to the Spalding Town Forum to provide detail of the forecast outturn against budget for 2024/25.

## Recommendations

That Spalding Town Forum Members note the forecast for 2024/25.

## Reasons for Recommendations

To ensure the Spalding Special Expenses forecast financial position for 2024/25 is considered.

## Other Options Considered

Do nothing.

## 1. Background

- 1.1 The budget of £246,350 for 2024/25 was approved by Full Council on 29 February 2024. The forecast outturn for the year as at 30 September 2024 (Quarter Two) is £208,147 as detailed in section 3 of this report.

## 2. Report

- 2.1 For 2024/25, the commentary on the following pages highlights the variations in actual and forecasted spend from the original budget. Spend is forecast to be £38,203 less than budget, any savings realised at year end will be transferred to the earmarked Spalding Special Account reserve.

### 2.2 Employees

The employee related costs include salaries, NI and pension costs, and takes account of incremental pay progression and national pay awards. This category also includes agency staff costs. At Quarter 2, employee costs are forecast in line with budget.

### 2.3 Income

This category includes rents, hire fees and other fees and charges. Quarter 2 includes a modest overachievement of £1,081 due to rental income for Allotments and Halley Stewart, and additional recharges in Ayscoughfee Leisure.

### 2.4 Premises

Premises costs includes building maintenance and repairs, utilities, insurance and grounds maintenances. Overall premises costs are forecast to be £38,322 under budget at Quarter 2 resulting primarily from anticipated savings linked to the Halley Stewart lease agreement with Spalding United Football Club.

### 2.5 Supplies and Services

This category includes furniture and equipment, materials and consumables, professional and contractors fees and licence fees. A small saving of £400 on licence fees is forecast at Q2.

### 2.6 Transport

This category covers transport running costs, including fuel and tyres costs. At Quarter 2, transport costs are forecast to budget.

### 2.7 Support Services

Support Services are recharge costs for support provided by Finance, Democratic Services and Asset Management. Full year expenditure is expected to be in line with budget.

### 2.8 Transfer Payments

This category contains the cost of grants and contributions paid to outside bodies. These costs are expected to be in line with budget.

### 3. Spalding Special Expenses 2024-25 Quarter 2 Forecast

Cost Centre Name	Subjective Analysis	Revised Budget 2024/25	Actual spent at 30 Sep 2024	Forecast Outturn 2024/25	Forecast Outturn Variance	Comments
<b>Allotments</b>	Employees	£330	£165	£330	£0	Full year income is received in month one as invoices are sent in April. Forecast aligned with actual rental income. Drainage Rates forecast aligned with actual cost, small underspend.
	Income	(£4,400)	(£5,081)	(£5,481)	(£1,081)	
	Premises	£6,800	£1,808	£6,708	(£92)	
	Supplies & Services	£2,500	£415	£2,500	£0	
	Support services	£1,500	£750	£1,500	£0	
<b>Allotments Total</b>		<b>£6,730</b>	<b>(£1,943)</b>	<b>£5,557</b>	<b>(£1,173)</b>	
<b>Ayscoughfee Leisure</b>	Employees	£10,600	£1,625	£10,600	£0	£6k rental income received for year. Forecast assumes reduced hire fee income for Tennis Courts due to delay in set up of online payment facility. Favourable variance arising from utility cost recharges to Ayscoughfee Café.  Actuals to date relate to an accrual which will be reversed. Small forecast underspend relating to cleaning contract.
	Income	(£7,000)	(£7,422)	(£7,600)	(£600)	
	Premises	£10,000	£1,462	£9,900	(£100)	
	Supplies & Services	£7,200	£2,434	£7,200	£0	
	Support services	£1,500	£750	£1,500	£0	
<b>Ayscoughfee Leisure Total</b>		<b>£22,300</b>	<b>(£1,151)</b>	<b>£21,600</b>	<b>(£700)</b>	
<b>Cemeteries</b>	Employees	£46,240	£23,120	£46,240	£0	Savings offered in relation to Maintenance of Footpaths and Roadways, less works expected to reflect improvement works completed in recent years.  Council's capital scheme for improvements at Spalding Cemetery.  Funding for capital works. £25k reserve funding from Spalding Special, £7k funding from Council's Invest & Growth reserve.
	Income	(£40,000)	£0	(£40,000)	£0	
	Premises	£24,370	£11,487	£22,120	(£2,250)	
	Supplies & Services	£1,400	£0	£1,400	£0	
	Support Services	£2,800	£1,400	£2,800	£0	
	Transport	£200	£0	£200	£0	
	Capital Programme	£32,000	£0	£32,000	£0	
	Transfers from Reserves	(£32,000)	(£24,593)	(£32,000)	£0	
<b>Cemeteries Total</b>		<b>£35,010</b>	<b>£11,413</b>	<b>£32,760</b>	<b>(£2,250)</b>	

<b>Christmas Decorations</b>	Premises	£3,300	£992	£3,300	£0	
	Supplies & Services	£7,600	£0	£7,600	£0	
<b>Christmas Decorations Total</b>		<b>£10,900</b>	<b>£992</b>	<b>£10,900</b>	<b>£0</b>	
<b>Halley Stewart</b>	Employees	£800	£400	£800	£0	Spalding United FC lease commenced in July. Forecast includes hire income July-March overachieving against original budget.  Forecast captures anticipated savings from new lease signed July 2024. Most savings to be achieved on ground and building maintenance and utilities budgets.
	Income	(£6,900)	(£8,007)	(£7,800)	(£900)	
	Premises	£49,450	£15,549	£17,200	(£32,250)	
	Supplies & Services	£500	£0	£300	(£200)	
	Support Services	£2,500	£1,167	£2,500	£0	
<b>Halley Stewart Total</b>		<b>£46,350</b>	<b>£9,109</b>	<b>£13,000</b>	<b>(£33,350)</b>	
<b>Monkshouse Lane</b>	Employees	£230	£115	£230	£0	No hire fee income received to date and no customers anticipated for rest of year.  Forecast underspend on utilities due to reduced use. £2.9k savings forecast for Responsive Buildings Maintenance, minor repair costs expected in year.  License Fees budget not required for 24/25.
	Income	(£1,500)	£0	£0	£1,500	
	Premises	£30,630	£12,850	£27,000	(£3,630)	
	Supplies & Services	£200	£0	£0	(£200)	
	Support Services	£2,500	£1,250	£2,500	£0	
<b>Monkshouse Lane Total</b>		<b>£32,060</b>	<b>£14,215</b>	<b>£29,730</b>	<b>(£2,330)</b>	
<b>Spalding Special Contributions</b>	Employees	£12,500	£6,250	£12,500	£0	
	Supplies & Services	£25,200	£0	£25,200	£0	
	Transfer Payments	£9,300	£4,422	£9,300	£0	
<b>Spalding Special Contributions Total</b>		<b>£47,000</b>	<b>£10,672</b>	<b>£47,000</b>	<b>£0</b>	
<b>Spalding Special Recreation</b>	Premises	£44,900	£22,450	£44,900	£0	
	Supplies & Services	£300	£0	£300	£0	
	Transfer Payments	£800	£0	£800	£0	
<b>Spalding Special Recreation Total</b>		<b>£46,000</b>	<b>£22,450</b>	<b>£46,000</b>	<b>£0</b>	
<b>Grand Total</b>		<b>£246,350</b>	<b>£65,757</b>	<b>£206,547</b>	<b>(£39,803)</b>	

#### 4. Forecast Reserve Position

4.1. Any savings realised at year end will be transferred to the earmarked Spalding Special Account reserve. The table below shows the estimated closing balance with the Quarter 2 forecast underspend.

<b>Spalding Special Reserve:</b>	
<b>01.04.2024 Balance</b>	<b>(138,187)</b>
Use of reserve - Capital	25,000
Use of reserve - Revenue	0
Forecast contribution to SSE Reserve	(39,803)
<b>Estimated 2024/25 Closing Balance</b>	<b>(146,587)</b>

4.2. Reserves are intended to cushion the impact of unexpected events or emergencies, or to finance one-off investment. Reserves are only replenished by contributions made from revenue budget and therefore use of reserves should be carefully planned.

4.3. Use of reserves can be approved under delegated authority by the section 151 Officer up to the value of £75,000, use above this is to be approved by Cabinet.

#### **Implications:**

##### **South and East Lincolnshire Councils Partnership**

None

##### **Corporate Priorities**

None

##### **Staffing**

None

##### **Workforce Capacity Implications**

None

##### **Constitutional and Legal Implications**

None

##### **Data Protection**

None

##### **Financial**

*As contained in body of report.*

##### **Risk Management**

None

**Stakeholder / Consultation / Timescales**

None

**Reputation**

None

**Contracts**

None

**Crime and Disorder**

None

**Equality and Diversity / Human Rights / Safeguarding**

None

**Health and Wellbeing**

None

**Climate Change and Environmental Implications**

None

**Acronyms**

None

**Appendices**

None

**Background Papers**

*No background papers as defined in Section 100D of the Local Government Act 1972 were used in the production of this report.*

**Chronological History of this Report**

*A report on this item has not been previously considered by a Council bod.*

**Report Approval**

Report author:	Carl Holland, Head of Finance, <a href="mailto:Carl.Holland@pspsl.co.uk">Carl.Holland@pspsl.co.uk</a>
Signed off by:	Carl Holland, Head of Finance, <a href="mailto:Carl.Holland@pspsl.co.uk">Carl.Holland@pspsl.co.uk</a> Christine Marshall, Deputy Chief Executive Corporate Development– S151, <a href="mailto:Christine.Marshall@sholland.gov.uk">Christine.Marshall@sholland.gov.uk</a>
Approved for publication:	Councillor Paul Redgate



<b>Report To:</b>	Spalding Town Forum
<b>Date:</b>	22 <sup>nd</sup> January 2025
<b>Subject:</b>	Spalding CCTV
<b>Purpose:</b>	To provide the forum with an update on CCTV usage within the Spalding area
<b>Key Decision:</b>	N/A
<b>Portfolio Holder:</b>	Councillor Anthony Casson, Portfolio Holder for Public Protection
<b>Report Of:</b>	Dee Bedford, Community Safety and Enforcement Manager
<b>Report Author:</b>	Dee Bedford, Community Safety and Enforcement Manager
<b>Ward(s) Affected:</b>	Spalding Castle; Spalding St John's; Spalding St Paul's
<b>Exempt Report:</b>	No

## Summary

This report provides the Spalding Town Forum with an update on the data held for the use of CCTV within Spalding. The data for CCTV is typically provided annually as part of the Crime and Disorder update for South Holland District Council's Performance Monitoring Panel. The data within this report has been requested specifically for this report.

## Recommendations

- For Spalding Town Forum to note the details of the report

## Reasons for Recommendations

- To provide an update for forum members

## Other Options Considered

- Do nothing

## 1. Background

- 1.1 Councillor Casson attended the Spalding Town Forum on 3<sup>rd</sup> December 2024 to answer a number of questions that the forum had around CCTV data, along with other queries including staffing and repairs. Following his attendance a further request was made for a written report to update on data held for the CCTV.

## 2. Report

- 2.1 As outlined in the summary of this report, data for CCTV is now produced annually and forms part of the Crime and Disorder update for the Performance Monitoring Panel. At the request of this panel, data has been extracted early and can be seen in both Appendix 1 and Appendix 2. Please note that the data also includes information on the Crowland and Holbeach CCTV which fall within the district as a comparison.
- 2.2 Appendix 1 provides an overview of the total of Arrests, Evidence packs created, Reviews carried out and Incidents across the district, as well as breaking them down per area. The number of arrests and incidents are easily extracted from a database and these are therefore provided up until the end of December. The data around Evidence packs and Reviews, are manually updated and therefore take longer to collate. Subsequently, these are only available for quarters 1 and 2.
- 2.3 Appendix 2 provides a breakdown into types of incidents that have been recorded, a breakdown of how the incidents were identified and the number of incidents per camera
- 2.4 Forum members are aware that a visit was requested to the CCTV suite by the Performance Monitoring Panel but due to very low numbers able to attend, the visit was agreed to be postponed. A decision has been made to extend the invite to all SHDC Councillors and dates will be sent out shortly. Any Members that have not visited the suite before or haven't for some time are encouraged to attend.

## 3. Conclusion

- 3.1. This report provides an update on data held for CCTV camera's as requested by the Spalding Town Forum. Annual data will continue to be provided to the Performance Monitoring Panel annually which is available on the SHDC website.

## Acronyms

CCTV Closed-Circuit Television  
SHDC South Holland District Council

## **Appendices**

*(If none then insert the word 'None' and delete the below text.)*

Appendices are listed below and attached to the back of the report:

Appendix 1	SHDC CCTV Performance Data 24-25
Appendix 2	SHDC Zone Analysis

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Spalding				
Month	Arrests	Evidence	Reviews	Incidents

Crowland			
Arrests	Evidence	Reviews	Incidents

Holbeach			
Arrests	Evidence	Reviews	Incidents

Q1

April	2	11	13	8
May	1	9	10	2
June	1	5	8	7
Q.Total	4	25	31	17

0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0

0	0	1	0
0	0	0	0
0	0	1	0
0	0	2	0

Q2

July	5	7	12	15
August	4	8	17	8
September	0	6	7	6
Q.Total	9	21	36	29

0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0

0	1	2	2
0	1	1	0
0	0	1	0
0	2	4	2

Q3

October	4			12
November	5			13
December	0			11
Q.Total	9	0	0	36

0			0
0			0
0			0
0	0	0	0

0			0
0			2
0			1
0	0	0	3

Q4

January				
February				
March				
Q.Total	0	0	0	0

0	0	0	0

0	0	0	0

Year Total	22	46	67	82
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0	0	0	0
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0	2	6	5
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## SHDC CCTV Performance Data 24/25

Month	Arrests	Evidence	Reviews	Incidents
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### Q1

April	2	11	14	8
May	1	9	10	2
June	1	5	9	7
<b>Q.Total</b>	<b>4</b>	<b>25</b>	<b>33</b>	<b>17</b>

### Q2

July	5	8	14	17
August	4	9	18	8
September	0	6	8	6
<b>Q.Total</b>	<b>9</b>	<b>23</b>	<b>40</b>	<b>31</b>

### Q3

October	4	0	0	12
November	5	0	0	15
December	0	0	0	12
<b>Q.Total</b>	<b>9</b>	<b>0</b>	<b>0</b>	<b>39</b>

### Q4

January	0	0	0	0
February	0	0	0	0
March	0	0	0	0
<b>Q.Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Year Total</b>	<b>22</b>	<b>48</b>	<b>73</b>	<b>87</b>
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**Incidents Summary Analysis by Zone**  
**01/04/2024 to 01/01/2025**



# Incidents Summary Analysis by Zone

01/04/2024 to 01/01/2025

## Category Summary

### Zone: Holbeach

<u>Category Name</u>	<u>Sub Category Name</u>	<u>No. of Incidents</u>
Criminal Damage & Arson		1
Search for Person		1

**Total No. of Incidents in Zone Holbeach: 2**

### Zone: Spalding

<u>Category Name</u>	<u>Sub Category Name</u>	<u>No. of Incidents</u>
Alcohol	Intoxication	1
Anti-Social Behaviour		4
Burglary		1
Criminal Damage & Arson		2
Drugs	Possession	1
Other Crime		1
Public Order		1
Search for Person	Missing Person	6
Traffic Offence		2
Violence and Sexual	Assault	15
Weapons		4

**Total No. of Incidents in Zone Spalding: 38**

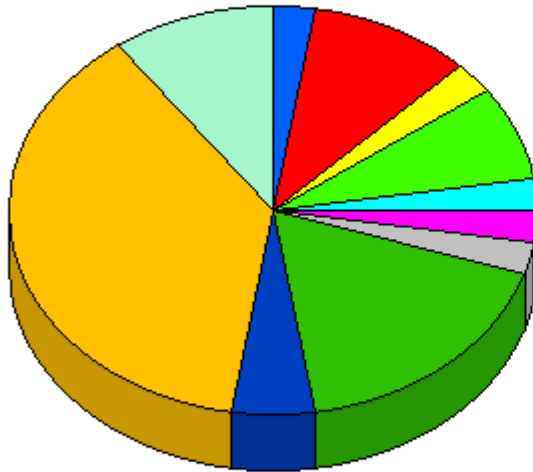
**Total No. of Incidents : 40**



# Incidents Summary Analysis by Zone

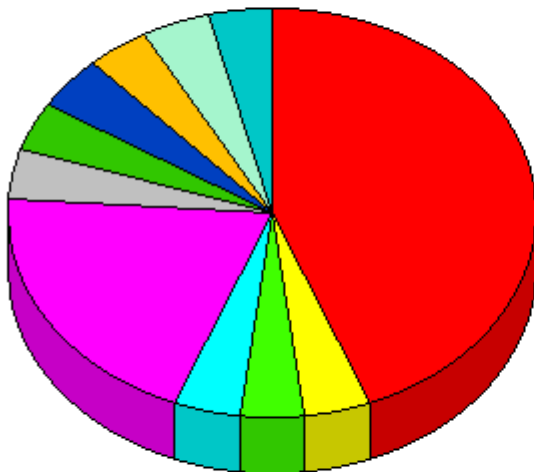
01/04/2024 to 01/01/2025

## No. of Incidents by Category



Alcohol	2.5%
Anti-Social Behaviour	10.0%
Burglary	2.5%
Criminal Damage & Arson	7.5%
Drugs	2.5%
Other Crime	2.5%
Public Order	2.5%
Search for Person	17.5%
Traffic Offence	5.0%
Violence and Sexual	37.5%
Weapons	10.0%
Total:	100.0%

## No. of Incidents by Sub Category



Assault	44.0%
Bladed Article	4.0%
Firearms	4.0%
Intoxication	4.0%
Missing Person	20.0%
Murder	4.0%
No Insurance / Tax / Licence	4.0%
Other Offensive	4.0%
Possession	4.0%
Sexual	4.0%
Wanted Person	4.0%
Total:	100.0%



# Incidents Summary Analysis by Zone

01/04/2024 to 01/01/2025

## Call Source Summary

### Zone: Holbeach

<u>Call Source</u>	<u>No. of Incidents</u>
Police - Phone	1
Police - Radio	1

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**Total No. of Incidents in Zone Holbeach: 2**

### Zone: Spalding

<u>Call Source</u>	<u>No. of Incidents</u>
Operator Generated	2
Police - Radio	36

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**Total No. of Incidents in Zone Spalding: 38**

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**Total No. of Incidents : 40**

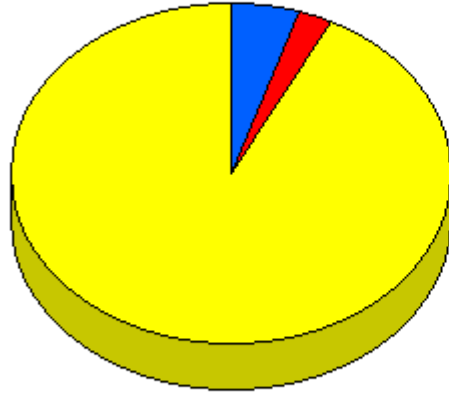
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## Incidents Summary Analysis by Zone

01/04/2024 to 01/01/2025

### No. of Incidents by Call Source



Operator Generated	5.0%
Police - Phone	2.5%
Police - Radio	92.5%
Total:	100.0%



# Incidents Summary Analysis by Zone

01/04/2024 to 01/01/2025

## Camera Summary

### Zone: Holbeach

<u>Camera Name</u>	<u>Camera Location</u>	<u>No. of Incidents</u>
SHDC 220	High Street Holbeach	2
SHDC 221	High Street Holbeach	2
SHDC 222	Station Road Holbeach	2
SHDC 223	High Street Holbeach	2

**Total No. of Incidents in Zone Holbeach: 2**

### Zone: Spalding

<u>Camera Name</u>	<u>Camera Location</u>	<u>No. of Incidents</u>
SHDC 201	Bridge Street	3
SHDC 202	Broad Street	3
SHDC 203	Market Place	8
SHDC 204	Hall Place	16
SHDC 205	Sheep Market	13
SHDC 206	Red Lion Street	9
SHDC 207	New Road	7
SHDC 208	Herring Lane	2
SHDC 209	Swan Street	7
SHDC 210	Winfrey Avenue	5
SHDC 211	Westlode Street	4
SHDC 212	Winsover Road	4
SHDC 215	Vine Street	2

**Total No. of Incidents in Zone Spalding: 38**

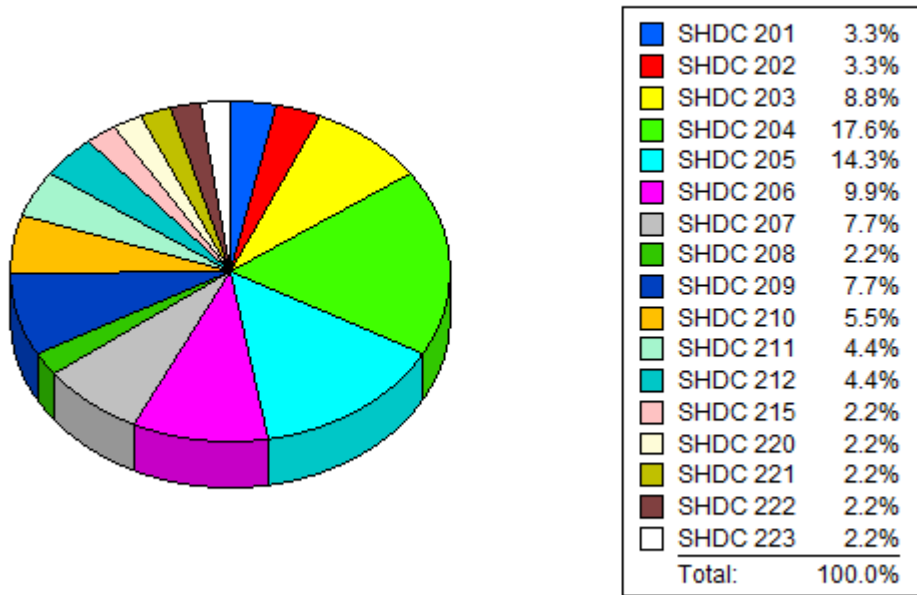
**Total No. of Incidents : 40**



# Incidents Summary Analysis by Zone

01/04/2024 to 01/01/2025

## No. of Incidents by Camera



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